

# WC Transportation Service Group, Inc.

120 Industrial Avenue - Suite O  
Little Ferry, New Jersey 07643  
Toll Free: (866) WCTRANS / (866) 928-7267  
Reservations: (973) 594-8100 / (201) 440-0500  
Fax: (973) 594-8101 / (201) 440-0530  
Web: www.wctsg.com  
E-mail: info@wctsg.com



Date

## New Account Application

Select Account Type:  Corporate Credit Card  Cash  Personal Credit Card

Company Name  Tax ID

Address

City  State  Zip Code

Country

Phone Number  Fax Number  Mobile Number

First Name  Last Name

Email

Select or Enter Payment Type:

Credit Card Account Number  Expiration Date:

Security Code:  Billing Zip Code

Personal Account Applications Only Please Provide WCTSG With Your Personal Information Below:  *Select here if the information is the same as above.*

Name  Home Number

Address

City  State  Zip Code

Country

Please enter any authorized users below: Should you need to add additional users, please use a separate sheet

Authorized User #1  Authorized User #3

Authorized User #2  Authorized User #4

By checking this box, you agree to be held responsible for any and all charges related to the usage of Authorized Users.

Signed By:  Approved By:

Date:  Account Number:

# WC TRANSPORTATION SERVICE GROUP INC. TERMS AND CONDITIONS

## **AGREEMENT TERMS AND CONDITIONS**

The undersigned hereby makes this application to WC Transportation Service Group, Inc. or it's subsidiaries, and in making this application the undersigned agrees to be bound by all of the terms and conditions, contained in this Application, any documents referenced in this Application or any supplements. The undersigned agrees to pay for all purchases of chauffeured transportation service rendered and such charges. No terms or conditions of an Agreement reservation or order different from the standard terms will become part of any transportation unless specifically approved in writing by WC Transportation Service Group, Inc. No waiver of any terms as herein provided shall constitute a waiver of this agreement.

The listing of individuals responsible for making travel agreements on this contract in no way limits WC Transportation Service Group, Inc. to accept orders from only those individuals. If you wish to have certain people act as your exclusive agents, when dealing with WC Transportation Service Group, Inc., you must provide WC Transportation Service Group, Inc. with that information in writing separately. In the event of litigation relating to the subject matter of this Agreement, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

## **CANCELLATION AND NO SHOW PROCEDURES**

Any cancellations or changes are to be made within four (3) hours for the US, 24 hours for Canada and 48 hours for outside the US/Canada. Some exceptions can be made provided the chauffeur has not been dispatched. Failure to advise WC Transportation Service Group, Inc. of a change or cancellation may result a "No Show" charge to the account. Communicating the change or cancellation through the same booking source as the reservation is integral. The undersigned consents the failure to change or cancel the reservation through the same booking source will result in a "No Show" charge to the account, unless specifically waived by WC Transportation Service Group, Inc. A no-show fee equal to the base fare price of the trip, plus any applicable waiting time fee, will be charged when the passenger fails to arrive at the designated location. To avoid a no-show fee, call 1-866-928-7267 if you cannot locate your sedan.

The above cancellation terms represent standard policy at WC Transportation Service Group, Inc. and may be modified from time to time based on market, desired reservation dates and vehicle availability. All modifications that are mutually agreed upon in writing or communicated and confirmed at the time of reservation will supersede the above.

## **PRICING OF SERVICES**

The undersigned hereby agrees to the pricing of services in accordance with WC Transportation Service Group, Inc. pricing structure in effect at the time the reservation is made. Such pricing structure is available upon request. The undersigned consents to said pricing structure regardless of whether or not such pricing structure is requested or reviewed.

## **HOLIDAY SURCHARGE**

A 25-percent U.S. holiday surcharge, based on the fare, stop and waiting time, will be charged to all trips occurring on New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. Similar surcharges apply to trips occurring on recognized holidays in locations outside the United States.

## **AGREEMENT TO PAY**

The undersigned hereby confirms that upon approval of account he or she is responsible for payments to WC Transportation Service Group, Inc. for chauffeured transportation service rendered. The undersigned confirms that they have read this document and WC Transportation Service Group, Inc. Facts & Features and agrees to terms and contained therein.

## **TAXES**

Applicable taxes will be charged as required.

## **MISCELLANEOUS**

WC Transportation Service Group, Inc. shall not be liable for circumstances beyond its control including but not limited to weather, road conditions and breakdowns.

WC Transportation Service Group, Inc. assumes no responsibility for lost or damaged baggage, personal belongings or any items left in the vehicle.

WC Transportation Service Group, Inc. does not provide child safety seats unless requested in advance. Parents and guardians of children traveling in WC Transportation Service Group, Inc. vehicles are responsible for providing and installing child safety seats in accordance with state and federal laws.

## **Attorney Fees & Costs**

In any action incurred to enforce this contract or defend services provided according to the contract, the prevailing party shall be entitled to reasonable attorney's fees.

## **GUARANTEE**

This account being established by WC Transportation Service Group, Inc. I/we certify the truthfulness of the information appearing above. I/we guarantee and commit ourselves to the payment of all amounts purchased or now owing. If credit is extended to a corporation in which we or either of us or I am an officer or in which an interest exists. I/we will personally guaranty the payment of all credit extended to said corporation.

Signature

Date